



## JOB DESCRIPTION

# UK REGIONAL REPS THE OLD ALBANIAN CLUB

### **Required to:**

Act as the OA Club's representative in your area of the UK, by:

- Allowing your contact details (e-mail if possible) to be circulated in OA Communications, for any other OAs resident in or visiting your area to get in touch.
- Attending if possible and helping to promote a regional dinner or event in your area. Administration will be undertaken by the Development Office, but assistance from regional reps would be useful.
- To consider some form of communication network (perhaps a round-robin e-mail) now and again, to keep OAs in your area in touch with each other.
- Providing friendly advice or possibly arranging to meet up with OAs of any age group who might be resident in or moving to live in your area.

### **Estimated time commitment required:**

- As much or as little as you wish! No meeting attendance required.